

# WORK WITH US

### **ACTIVE LIVING**

2500 University Drive NW Calgary, AB, Canada T2N 1N4 active-living.ucalgary.ca

## University of Calgary Intramurals & Recreational Sports Youth Triathlon

Job Title: Youth Triathlon Coaches

Faculty: Faculty of Kinesiology, Intramurals & Recreational Sports

**Department:** Active Living **Wage:** \$18 - \$21/hour

**Duration of Employment:** September - August

#### **NATURE OF POSITION**

Are you passionate about sports? Are you a triathlete, swimmer, cyclist, or runner? Intramurals & Recreational Sports is currently seeking multiple coaches with previous experience in the 3 triathlon disciplines for the upcoming fall and winter and spring/summer semesters of the Recreational Sports programs, September — December, January — March & April -July. This position provides the opportunity to coach the triathlon programs a over a twelve-to-thirteenweek period. Intramurals & Recreational Sports facilitates a fun and exciting work environment while contributing to the Intramurals Program. Apply to join the Intramurals & Recreational Sports program.

#### **DUTIES AND RESPONSIBILITIES**

- Ensure that the culture of triathlon is one of inclusion, belonging, and respect for all participants and staff members.
- Responsible for program lesson plans of triathlon tailored for youth.
- Maintain appropriate and professional demeanor during all training sessions.
- Responsible for upholding Recreational Sports policies and regulations during all training sessions.
- Arrive early and prepared for all scheduled shifts.
- Submit timesheets on a semi-monthly basis.
- Communicate with the Coordinator of Intramurals & Recreational Sports on any issues and concerns.
- Assist with check-in of youth participants prior to training.
- Act as Active Living ambassadors by promoting recreational sports.
- Assist with setup and takedown of facilities.
- Work with other coaches and facility staff to collaborate and run training sessions efficiently.
- Always ensure the enjoyment and safety of participants.
- Ensure facilities are clean and tidy at the end of each day.
- Abide by University of Calgary policies and procedures.



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#### **QUALIFICATIONS**

- Experience in triathlon, swimming, cycling, or running. If do not have the experience but have years of participating in the sport, you may still apply.
- Previous experience is an asset for the positions.
- Current UCalgary Students are preferred.
- Current Standard First Aid with CPR-C preferred (or ability to obtain certification by first scheduled shift, we offer this internally)
- Completion of Grade 12 education required.
- Willing to obtain a Police Information Check.
- Excellent interpersonal and communication skills
- Ability to work as part of a cohesive team, as well as independently.
- Strong communication, organizational, and interpersonal skills, with the ability to be flexible and prioritize.

**DEADLINE FOR APPLICATIONS** Ongoing until filled.

## PLEASE SUBMIT RESUME AND COVER LETTER TO lan Munn

Coordinator of Intramurals & Recreational Sports Email: munn@ucalgary.ca