



UNIVERSITY OF  
CALGARY

# WORK WITH US

ACTIVE LIVING

2500 University Drive NW  
Calgary, AB, Canada T2N 1N4  
[active-living.ucalgary.ca](http://active-living.ucalgary.ca)

Minds in Motion – On-Call Sub Instructor

**Posting:** Science and Engineering Camp Instructor

**Salary:** \$16.00+/hour

**Duration of Employment:** July and August

## A. NATURE & SCOPE

Are you currently a High School Student or pursuing Science, Engineering or Education in University? Do you enjoy working with children and youth? Minds in Motion is currently seeking Instructors to sub for our camps starting this summer. This position requires dynamic and creative individuals who can engage youth in science, engineering, technology and mathematics. The successful candidates will share their love of STEM to youth in University of Calgary Camps. Minds in Motion facilitates a fun and exciting work environment with other post-secondary students while inspiring youth ages 5-14! The Instructor position will commence end of June and finish at the end of August and is on an on-call basis. The position directly impacts instruction of youth in a non-profit organization committed to youth outreach science, engineering, and technology.

## B. CHARACTERISTIC DUTIES AND RESPONSIBILITIES

- Be **on-call** to substitute in any of the camps that has an Instructor away. Coordinators will give you as much notice as possible to fill in for an away instructor
- When filling in for an Instructor, you will work as a team of Instructors while leading camp youth from Kindergarten to Grade 9. This includes: general day-to-day camp support of children and Instructors, leading/instructing activities, preparing project materials, movement/body breaks, lunch and bathroom supervision
- Ensure the safety of the students and all safety standards are being met
- Responsible for supervising campers and ensuring workrooms and camp rooms stay clean daily
- Work collaboratively with other staff to create the best camp atmosphere possible and implement curriculum
- Abide by University of Calgary camp policies and procedures

## C. QUALIFICATIONS

- Preference given to High School students and Undergraduate students in the Faculties

of Science, Engineering or Education

- Current High School Student or Undergraduate Student education required
- Prior experience with children is an asset
- Excellent interpersonal and communication skills
- Ability to work as part of a cohesive team, as well as independently
- Strong organizational skills, with the ability to be flexible and prioritize tasks

\*Please note that a police security check, CPR/First aid and WHMIS/Safety training will be required subsequent to hiring.\*

**PLEASE SUBMIT RESUME AND COVER LETTER VIA THE LINK BELOW:**

<https://forms.gle/hpCATjGgbkwrZwxu5>

**Ben Marsall-Moritz**  
**Program Coordinator**