

Minds in Motion – Substitute Instructor

Posting: Science and Engineering Camp Instructor

Salary: \$17.00+/hour

Duration of Employment: July and August

A. NATURE & SCOPE

Are you currently a High School Student or pursuing Science, Engineering or Education in University? Do you enjoy working with children and youth? Minds in Motion is currently seeking Instructors starting this summer. This position requires dynamic and creative individuals who can engage youth in science, engineering, technology, and mathematics. The successful candidates will share their love of STEM to youth in University of Calgary Camps. Minds in Motion facilitates a fun and exciting work environment with other post-secondary students while inspiring youth ages 5-14! The instructor position will commence end of June and finish at the end of August and is full-time. The position directly impacts instruction of youth in a non-profit organization committed to youth outreach science, engineering, and technology.

B. CHARACTERISTIC DUTIES AND RESPONSIBILITIES

- Be on-campus to substitute in any of the camps that has an instructor away
- When not in camp, help the coordinators with day-to-day tasks. This could include delivering supplies to camps, refilling, and distributing cleaning supplies, reviewing fall content, helping with prep and clean-up for camps, etc
- Work as a team of Instructors each day while leading camp youth from kindergarten to Grade 9. This includes general day-to-day camp support of children and Instructors, leading/instructing activities, preparing project materials, movement/body breaks, lunch, and bathroom supervision, interacting with guardians at Sign-in/out and tell them how their child's day was
- Ensure the safety of the students and all safety standards are being met
- Responsible for supervising campers and ensuring workrooms and camp rooms stay clean daily
- Work collaboratively with other staff to create the best camp atmosphere possible and implement curriculum
- Abide by University of Calgary camp policies and procedures

C. QUALIFICATIONS

- Preference given to High School students and Undergraduate students in the Faculties of Engineering, Science or Education
- Current High School Student or Undergraduate Student education required
- Prior experience with children is an asset
- Excellent interpersonal and communication skills
- Ability to work as part of a cohesive team, as well as independently
- Strong organizational skills, with the ability to be flexible and prioritize tasks

Please note that a police security check, CPR/First aid and WHMIS/Safety training will be required subsequent to hiring.

PLEASE SUBMIT RESUME AND COVER LETTER VIA THE LINK BELOW:

<https://forms.gle/NDXBvE7WTATrBgU6>

Benjamin Marsall-Moritz (*He/Him*)

Minds in Motion Program Coordinator

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Excite. Educate. Empower.

The University of Calgary, located in the heart of Southern Alberta, acknowledges and pays tribute to the traditional territories of the people of the Treaty 7, which includes the Blackfoot Confederacy (comprising the Siksika, Piikani and Kainai First Nations), the Tsuut'ina First Nation and the Stoney Nakoda (including the Chiniki, Bearspaw and Goodstoney First Nations). The City of Calgary is also home to the Métis Nation of Alberta (Districts 5 and 6).