

University of Calgary Intramurals & Recreational Sports Sports Officials

Job Title: Intramural Sports Officials

Faculty: Faculty of Kinesiology, Intramurals & Recreational Sports

Department: Active Living

Wage: \$18 – \$20/hour

Duration of Employment:

- Fall: September 1st – December 24th
- Winter: January 1st – April 30th
- Spring/Summer: May 20th – August 25th

NATURE OF POSITION

Intramurals & Recreational Sports is hiring referees for the Fall (September – December) and Winter (January – April) semesters. Officials will oversee games in one or more of the following intramural sports: *Dodgeball, Basketball, Volleyball, Ice Hockey, Soccer, and Flag Football*

This role involves officiating games over a 12-week period each term. Officials play a vital role in ensuring the safety, fairness, and enjoyment of all participants. Extensive playing experience and a strong understanding of the rules of your chosen sport(s) are essential. No formal officiating certification is required.

DUTIES AND RESPONSIBILITIES

- Arrive 15 minutes before game time (paid) to assist with:
 - Equipment setup and takedown
 - Directing participants to the sign-in area
 - Managing early arrivals and organizing teams
- Officiate all scheduled games, ensuring consistent enforcement of rules, game flow, and participant safety
- Demonstrate professionalism and remain unbiased, regardless of personal relationships with participants
- Handle disputes professionally, which may include:
 - Ejecting or sitting out players
 - De-escalating tense situations
 - Enforcing safety protocols
- Track attendance and direct late participants to sign in with the supervisor

- Complete incident reports when necessary
- Maintain regular communication with fellow referees, shift supervisors, and Intramural Student League Leaders regarding league issues and concerns
- Demonstrate confidence in your calls and avoid being influenced by participant feedback
- Promote a culture of inclusion, belonging, and respect for all participants and staff members
- Submit timesheets on a semi-monthly basis
- Keeping track of game time and score
- Act as Active Living ambassadors by promoting intramural programs
- Ensure facilities are left clean and organized at the end of each day
- Follow all University of Calgary policies and procedures

QUALIFICATIONS

Mandatory

- Extensive playing experience and strong knowledge of rules in at least one of the listed sports (officiating experience is an asset but not required)
- Strong conflict resolution skills; able to make confident, impartial decisions under pressure
- Professional, dependable, and punctual
- Excellent interpersonal and communication skills (verbal and written)
- Able to work independently and cooperatively as part of a team
- Strong organizational skills with the ability to prioritize in a fast-paced environment
- Comfortable enforcing rules and applying appropriate disciplinary action when necessary
- Completion of Grade 12 education

Supplementary

- Experience working with participants or in recreation/sport environments is an asset
- Current UCalgary students are preferred
- Current Standard First Aid with CPR-C is preferred (or ability to obtain certification by first scheduled shift, training offered internally)

How to Apply

Please complete the following application form:

 [Apply Here](#)



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Calgary, AB, Canada T2N 1N4
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Tip for your resume: Be sure to include all relevant sports experience, list teams you've played for, leagues you've participated in, or organizations you've worked with. A coach's reference letter is highly encouraged.