



UNIVERSITY OF
CALGARY

**WORK
WITH US**

ACTIVE LIVING

2500 University Drive NW
Calgary, AB, Canada T2N 1N4
active-living.ucalgary.ca

Design Camp – Spring and Summer Instructor (Downtown Campus)

Posting: Design Camp Instructor (Downtown Campus)

Salary Range: \$16.00+/hour

Duration of Employment: May to August

A. NATURE & SCOPE

Are you currently pursuing a degree in architecture, planning or landscape design? Do you have a passion for designing and building cityscapes? Design Camp is currently seeking Instructors for this summer's camp season at our downtown location. The successful candidates will have the opportunity to design and execute activities that provide ample opportunity for campers to bring their visions to life downtown. The activities will focus on creating innovative and environmentally friendly buildings to create a magnificent cityscape. Design Camp facilitates a fun and exciting work environment with other post-secondary students while teaching and inspiring kids aged 7 – 18 to have a passion for planning and building. The instructor position will commence in May and finish in August. This position is part-time in May/June, and full-time in July/August. May/June consists of camps planning and prepping. July/August consist of camp delivery. If this sounds like the job for you, apply now to join Design Camp for this coming season!

B. CHARACTERISTIC DUTIES AND RESPONSIBILITIES

- Design lesson plans for children that teach the fundamentals of architecture, planning and landscape in a fun and interactive way
- Development of the summer camp project package including designing prototypes for age-appropriate, engaging, hands-on projects; completing project write-ups, a project lesson plan schedule; project supply budgeting, preparing supplies/classrooms; and ensuring safety standards are met
- Ensure the safety of the students and all safety standards are being met
- Lead weekly instruction of groups of summer campers during July and August with a team at the downtown campus location
- Responsible for supervising campers and ensuring workrooms and camp rooms stay clean daily
- Work collaboratively with other staff to implement the curriculum
- Abide by University of Calgary camp policies and procedures

C. QUALIFICATIONS

- Preference given to undergraduate students in the School of Architecture, Planning and Landscape or Education
- Completion of Grade 12 education required
- Prior experience with children is an asset
- Excellent interpersonal and communication skills
- Ability to work as part of a cohesive team, as well as independently
- Strong organizational skills, with the ability to be flexible and prioritize tasks

Please note that a police security check, CPR/First aid, and safety training will be required subsequent to hiring.

PLEASE SUBMIT RESUME AND COVER LETTER VIA THE LINK BELOW:

<https://forms.gle/hpCATjGqbkwRZwxu5>

**Ben Marsall-Moritz
Program Coordinator**