Job Title: Mini University Instructor - for a full listing of available positions, click the following link: shorturl.at/EJLNV
Faculty: Faculty of Kinesiology
Department: Active Living
Wage: $15.00+/hour
Duration of Employment: July and August

Nature of the work:
Are you looking for a fun summer job this July and August? Are you positive, enthusiastic and love working with kids? Do you want to make a difference and be a good role model for the next generation? If that sounds like you, then being a Mini University Instructor might be the job for you! Mini University is a fun and exciting place to work and is a great opportunity to gain invaluable experience working with kids. As an Instructor you will get to create your own lesson plans and instruct a variety of activities and hands-on projects with different grade groups. There will be a maximum of 24 campers in each group with two Camp Leaders to assist. If you are a kid at heart and this sounds like your dream job, apply now to have the time of your life this summer!

Duties & Responsibilities:
● Ensuring the enjoyment and safety of campers at all times
● Ensuring that campers are listening and respecting themselves, others around them as well as the equipment that is being used in the classroom
● Plan and implement fun hands-on activities for campers
● Explaining to leaders how they can assist in implementing activities
● Ensuring instructions and time are given to campers to clean up prior to leaving the room on time
● Ordering the right amount of supplies on time
● Planning activities and setting up your room before the campers arrive
● Work with other instructors to collaborate and plan lessons together
● Delegating roles and duties to the other leaders
● When required, helping other instructors with the implementation of their activities
● Supervising lunch once a week for all campers in the gym
● Helping and leading groups of campers on field trips off campus
● Ensuring their room or area is clean and tidy at the end of each day
● Disciplining and instituting group management when necessary
● Filling out incident reports whenever necessary

Qualifications:
● Experience working with youth and children
● Excellent interpersonal communication and teamwork skills
● Standard First Aid & CPR Level C (training course is provided)
● A clear Police Information Check with Vulnerable Sector Search (provided for successful candidates)

To apply please submit your resume and cover letter to miniu@ucalgary.ca.